Position Information	
Designation	Assistant Manager (Officer)
Entry Band	I
Employment Type	Regular
Placement	Any Branch Offices
Slot	6
Primary Eligibility Criteria	

Educational Qualification *The applicants should have completed the education through regular class (distance education will not be accepted).* *The applicants should have completed their education from a school recognized by Bhutan Accreditation Council.* *There will be no rounding up of marks; the candidates should have exact 65% in order to qualify for the submission of the application.*	• General graduates but preference shall be given to those with business background (Bcom/BBA/BBM) • Minimum of 65% in Bachelor's Degree, 65% (English + Best four subjects) in Class XII and X
Vacancy Announcement Date	**20 January 2025**
Last Date for Submission of Application	**26 January 2025**

Shortlisting Criteria;
- All applicants meeting the primary eligibility criteria shall be shortlisted for the interview and aptitude test in the ratio of 1:6 (for every slot, 6 candidates shall be shortlisted for the next round of selection, i.e. the aptitude and the interview)
- 20% (5% of which 5% will be strictly be allocated for course relevancy marking) of bachelors degree plus 15% of Cl Xll plus 10% of Cl X

Selection Criteria:
- Academic Marks- 20% (of which 5% will be strictly allocated for course relevancy marking) of Bachelor's Degree plus 15% of XII plus 10% of X
- Aptitude Test - 20%
- Viva Interview - 35%

Starting Salary;
Nu. 31,720.98 + 25% HRA + Fixed Corporate Allowance of Nu. 16,769 and other allowances as per the HR Policy of the Bank, with 15% provident fund (PF) contribution by the Bank.

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Thimphu, Bhutan

ISO & PCI DSS CERTIFIED
Post Box No. 439
Fax No. 02 328 839

Mandatory Documents to be Submitted:

Applicants are required to submit the following documents online via the e-recruitment portal at *https://career.bnb.bt/:*

- CV
- Cover Letter/Expression of Interest
- Valid copy of CID card
- Valid copy of medical certificate
- Valid copy of security clearance
- Academic certificates and transcripts (If selected, the applicant is required to submit the notarized copies of all the academic certificates and transcripts).
- Any other supporting documents

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