



འབྲུག་རྒྱལ་ཡོངས་དངུལ་ཁང་ཚད་འཛིན།
BHUTAN NATIONAL BANK LIMITED

Version No.: 1.2

Version Date: 24/01/2019

Revision Date: 15/11/2023

Customer Information Update Form (Retail)

Please complete in **CAPITAL LETTERS** and ☒ the appropriate boxes. All the fields marked * are mandatory

Account Number (s)*:	
Full Name*	Date of Birth (DD/MM/YYYY)*:
Nationality	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female
ID Type: <input type="checkbox"/> CID OR <input type="checkbox"/> Work Permit OR <input type="checkbox"/> Resident Permit OR <input type="checkbox"/> Passport OR <input type="checkbox"/> Green Card OR <input type="checkbox"/> MOHCA Letter OR <input type="checkbox"/> Marriage Certificate <input type="checkbox"/> Other (Specify)	
CID Number*:	Mobile No*. 00975
Email ID*:	Tax Payer Number*:
Education*: <input type="checkbox"/> Non-Graduate <input type="checkbox"/> Graduate <input type="checkbox"/> Post Graduate <input type="checkbox"/> Others (Specify)	

Source/s of Income*	
Source(s) of income/fund:	<input type="checkbox"/> Salary <input type="checkbox"/> Rental <input type="checkbox"/> Other
Gross Annual Salary (If employed)	
Others (Specify)	<i>(If you have mentioned your source of income above as rental or "other", this field is mandatory)</i>

Permanent Address*		
House No.:	Thram No.:	Village:
Gewog:	Dungkhag:	Dzongkhag:

Please attach a copy of the ID mentioned in this form

Employment & Correspondence Address*	
Employment : <input type="checkbox"/> Employed <input type="checkbox"/> Self Employed <input type="checkbox"/> Unemployed <input type="checkbox"/> Other (Specify)	Employee ID:
Name & Address of Organization:	
Current Designation:	
If Unemployed, C/O Name, CID No. Mobile No, Relationship and Address:	

Spouse Details

Marital Status*: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Other (Specify)	
Name & CID of Spouse:	
Education Status:	Mobile No.: 00975
Employment Details:	
Spouse has BNB Account <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, BNB Account No.:	
Dependents	Number of Children: Others:



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In the event of my death, I hereby declare the following nominees as the legal representatives for all the Account(s): Savings Account or Term Deposit account or Recurring Account or Safe Deposit Locker maintained with your Bank in the name of..... & Account Number(s).....

Name of Nominee(s)	Date of Birth	Relation to Customer	CID/Passport No	Contact No	% to be paid

The nominee(s) above has/have the following rights:

- I. The absolute right to close any of the accounts or claim for contents in Safe Deposit Locker.
- II. The right to withdraw the balances lying therein, after the adjustment of any outstanding/s with this bank & receive the contents in the Safe deposit Locker.

You can revise this list at any time during the currency of the account, by providing a written application to the bank.

Consent & Declaration

I/We hereby confirm that the information provided on this form is true and accurate to the best of my/our knowledge at this time and shall be fully liable if proven otherwise. If any of the details change, I/We undertake to inform the Bank promptly.

I/We have read and understood the Terms & Conditions mentioned in the BNBL's privacy policy and also hereby agree to be bound by the rules and regulations governing the maintenance of accounts with the Bhutan National Bank Ltd (the Bank) in force and as amended by the Bank and/or the Royal Monetary Authority of Bhutan from time to time. I/We also agree to the disclosure of my account information as required by the regulatory authority and laws of the Kingdom.

Therefore, I hereby grant my explicit consent for the collection, use, storage, and sharing of my personal data as described in the Privacy Policy. The information I provide may be used for contacting me for service-related or marketing communications, enhancing and personalizing my customer experience with BNBL and to comply with legal and regulatory obligations.

Signature over
Legal Stamp

Name & CID #:

Date:

*legal stamp required if nominee declared

Bank Use

Processed by:

Verified By:

Information Updated in the system on:



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Privacy Policy:

1. The Bhutan National Bank gathers personal information (PII) from customers and employees for various purposes, such as account opening, loan approval, identity verification, customer response, and product or service updates.
2. The bank does not disclose customer and employee personal information (PII) with third parties or transborder sharing. However, it may share data with regulators, governments, and law enforcement agencies. Other entities may share PII data, and the bank must comply with applicable laws and guidelines.
3. The bank takes steps to protect personal details against unauthorized disclosure.
4. Our website and other online platforms use cookies and related technologies to track visitor information, make the platform easier, tailor products and services, collect user data, and analyze server logs. Some cookies are from third-party companies for web analytics and intelligence.
5. The bank protects personal data by preventing unauthorized access, but cannot guarantee data security or website entry. Users should use secure online platforms, passwords, and secure browsers, and report any unauthorized use to the bank immediately.
6. Our website may link to third-party websites, but we are not responsible for their privacy practices and encourage users to learn about their policies, even if co-branded with our logo or trademark.
7. The policy and website use are governed by Bhutanese laws and bank regulations, with the bank acting as a Data Controller, ensuring consent before access
8. Bank upholds privacy by providing various rights such as access, consent withdrawal, objecting to data processing, rectification, erasure, data portability, processing restriction, automated decision-making protection, and complaint lodgment.
9. Our office securely stores personal information for at least 10 years, with the information destroyed after. We do not share, sell, or rent PII, but may store it with third parties. Third parties must respect data security and treat it lawfully.

The detailed Policy can be found from BNBL website ([privacy_policy.pdf \(bnb.bt\)](#))

Ihereby confirm that I have read privacy policy of Bhutan National Bank Limited.

Signature of the applicant.