



**ལྷོ། །འབྲུག་རྒྱལ་ཡོངས་དངུལ་ཁང་ཚད་འཛིན།**  
**BHUTAN NATIONAL BANK LIMITED**

**Issue No.: v 1.1**  
**Issue Date: 23-Dec-2021**  
**Revision**  
**Date: 14-Dec-2023**

**BNB MyPay Change Request Form**

Date: DD/MM/20YY

To,  
 The Branch Manager  
 .....

Mobile No:

Wallet Account No:

Email Id: .....

**Registration Type:**  Minimum KYC  Full KYC  Tourist

**Action Requested (Please tick):**

De-Register User  Terminate User  Change Mobile Number

Reason: .....

**Consent**

*I acknowledge that I have read, understood, and agree to the terms outlined in BNBL's Privacy Policy. I hereby grant my explicit consent for the collection, use, storage, and sharing of my personal data as described in the Privacy Policy. The information I provide may be used for contacting me for service-related or marketing communications, Enhancing and personalizing my customer experience with BNBL and to comply with legal and regulatory obligations.*

**(Name & Signature of the Applicant)**

**Documents Required: Copy of CID/Work Permit/Passport**

<p><b><u>For Bank Use Only</u></b></p> <p>Created By: ..... on DD / MM / YY YY</p> <p>Verified by: ..... on DD / MM / YY YY</p> <p>Authorized by.....on DD / MM / YY YY</p>
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**Privacy Policy:**

1. The Bhutan National Bank gathers personal information (PII) from customers and employees for various purposes, such as account opening, loan approval, identity verification, customer response, and product or service updates.
2. The bank does not disclose customer and employee personal information (PII) with third parties or transborder sharing. However, it may share data with regulators, governments, and law enforcement agencies. Other entities may share PII data, and the bank must comply with applicable laws and guidelines.
3. The bank takes steps to protect personal details against unauthorized disclosure.
4. Our website and other online platforms use cookies and related technologies to track visitor information, make the platform easier, tailor products and services, collect user data, and analyze server logs. Some cookies are from third-party companies for web analytics and intelligence.
5. The bank protects personal data by preventing unauthorized access, but cannot guarantee data security or website entry. Users should use secure online platforms, passwords, and secure browsers, and report any unauthorized use to the bank immediately.
6. Our website may link to third-party websites, but we are not responsible for their privacy practices and encourage users to learn about their policies, even if co-branded with our logo or trademark.
7. The policy and website use are governed by Bhutanese laws and bank regulations, with the bank acting as a Data Controller, ensuring consent before access
8. Bank upholds privacy by providing various rights such as access, consent withdrawal, objecting to data processing, rectification, erasure, data portability, processing restriction, automated decision-making protection, and complaint lodgment.
9. Our office securely stores personal information for at least 10 years, with the information destroyed after. We do not share, sell, or rent PII, but may store it with third parties. Third parties must respect data security and treat it lawfully.

The detailed Policy can be found from BNBL website ([privacy\\_policy.pdf \(bnb.bt\)](#))

I .....hereby confirm that I have read privacy policy of Bhutan National Bank Limited.

Signature of the applicant.

