



If married,

Spouse name: .....

CID no:

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Passport no: .....

Mobile no:

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Resident status:

Resident ☐

Non-resident ☐

Present address:

.....

.....

.....

### 3. EMPLOYMENT DETAILS

Employment status: Salaried ☐ Self employed ☐ Others (please specify): .....

**If salaried,**

Name of the organization: ..... Designation:

.....

Type of employer: Private

☐

Government

☐

Corporate

☐

NGO

☐

Others

☐

**If self employed,**

Business name	License number	Location	Nature of business

### 4. ADDRESS DETAILS

**Present residential address:**

.....

.....

Permanent address:

House no: ..... Thram no: ..... Village: .....

Gewog: ..... Dzongkhag: .....

Office address:

Organization name: ..... Location:

..... Dzongkhag:

.....

Telephone no:

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## 5. DETAILS OF COLLATERAL / SECURITY

### Salary based collateral with Provident Fund:

PF maintained with: ☐ RICB NPPF ☐ Others (Please specify): .....

Departmental ☐ undertaking

Latest Payslip Details:

Gross Income: ..... Total deduction: .....

Net income: .....

### Other than salary based collateral (Fill up any of the following collateral details) a. a. Land

Thram No: ..... Plot No: ..... Area: .....

Place: ..... Dzongkhag: ..... b. Building

Thram No: ..... Plot No: ..... Plinth Area: .....

Place: ..... Dzongkhag: ..... c. Fixed

### deposit with BNBL

Fixed Deposit No: .....

Amount: .....

Maturity Date: DD / MM / YYYY

### d. Shares

No. of shares: ..... Account code: .....

Share value: ..... Company: .....

### e. Lien on CASA account:

Account no:

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Amount to be blocked: .....

## 6. SOURCE OF REPAYMENT

1. House Rent: Nu.....
2. Business income: Nu.....
3. Salary: Nu.....

## 7. SUPPLEMENTARY CARD DETAILS (If required)

1. Maximum of two supplementary cards will be issued
2. Card will be issued to your spouse / children / parents **only**
3. Will be applicable to Personal Card only

### Supplementary card 1

Name: .....

Relationship: Spouse ☐ Children ☐ Mother ☐ Father ☐

CID No: 

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Mobile No: 

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### Supplementary card 2

Name: .....

Relationship: Spouse ☐ Children ☐ Mother ☐ Father ☐

CID No: 

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Mobile No: 

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## 8. DETAILS OF GUARANTOR (Other than salary based and collateral based)

Guarantor's Name: .....

CID No: 

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Savings / Loan account with BNB: 

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Relation with you: ..... Mobile No: 

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## 9. LOAN DETAILS WITH OTHER FINANCIAL INSTITUTIONS (to be filled in by Bank officials)



5	Letter of Authorization for the Lien amount to be blocked signed by the Authorized Signatory	
6	Copy of valid Business License and BIT/CIT Receipt/Profit & Loss Account if applicant is self employed	
7	FD Certificate (Bank to generate the certificate ) if FD is pledged	

Document checklist for salary based (Please tick)

Sl. No.	Document Requirements	
1	Photocopy of ID cards of the applicant(s) and supplementary cardholder, if any	
2	Recent passport size photographs (2 Nos. each)	
3	Departmental undertaking and pay slip	
4	CIB report (Bank to generate)	

I/we hereby declare that the particulars furnished above are, to the best of my/our knowledge, true and correct. Further, I/we hereby assure to make prompt and timely repayments as per the agreement. In the event of non-compliance, I/we hereby authorize BNBL to take legal action as per the bank's norms.

### 13. CONSENT CLAUSE

I acknowledge that I have read, understood, and agree to the terms outlined in BNBL's Privacy Policy. I hereby grant my explicit consent for the collection, use, storage, and sharing of my personal data as described in the Privacy Policy. The information I provide may be used for contacting me for service-related or marketing communications, Enhancing and personalizing my customer experience with BNBL and to comply with legal and regulatory obligations.

Date: DD / MM / YYYY

Name of Primary / Corporate applicant .....	SIGNATURE (primary applicant)
Name of Supplementary Cardholder 1 .....	SIGNATURE (supplementary cardholder 1)
Name of Supplementary Cardholder 2 .....	SIGNATURE (supplementary cardholder 2))

**Please Note: You are required to produce the original copies of all the documents for verification by the concerned Bank officials.**



། འབྲུག་རྒྱལ་ཡོངས་དངུལ་ཁང་ཚད་འཛིན། །  
**BHUTAN NATIONAL BANK LIMITED**  
*Your Relationship Bank*

## BNB-PO-002-Privacy-Policy

Version No.1.0

Release Date: 01/06/2023

### Privacy Policy:

1. The Bhutan National Bank gathers personal information (PII) from customers and employees for various purposes, such as account opening, loan approval, identity verification, customer response, and product or service updates.
2. The bank does not disclose customer and employee personal information (PII) with third parties or trans-border sharing. However, it may share data with regulators, governments, and law enforcement agencies. Other entities may share PII data, and the bank must comply with applicable laws and guidelines.
3. The bank takes steps to protect personal details against unauthorized disclosure.
4. Our website and other online platforms use cookies and related technologies to track visitor information, make the platform easier, tailor products and services, collect user data, and analyze server logs. Some cookies are from third-party companies for web analytics and intelligence.
5. The bank protects personal data by preventing unauthorized access, but cannot guarantee data security or website entry. Users should use secure online platforms, passwords, and secure browsers, and report any unauthorized use to the bank immediately.
6. Our website may link to third-party websites, but we are not responsible for their privacy practices and encourage users to learn about their policies, even if co-branded with our logo or trademark.
7. The policy and website use are governed by Bhutanese laws and bank regulations, with the bank acting as a Data Controller, ensuring consent before access
8. Bank upholds privacy by providing various rights such as access, consent withdrawal, objecting to data processing, rectification, erasure, data portability, processing restriction, automated decision making protection, and complaint lodgment.
9. Our office securely stores personal information for at least 10 years, with the information destroyed after. We do not share, sell, or rent PII, but may store it with third parties. Third parties must respect data security and treat it lawfully.

The detailed Policy can be found from BNBL website ([privacy\\_policy.pdf \(bnb.bt\)](#))

I .....hereby confirm that I have read privacy policy of Bhutan National Bank Limited.

Signature of the applicant.