



འབྲུག་རྒྱལ་ཡོངས་དངུལ་ཁང་ཚད་འཛིན།
BHUTAN NATIONAL BANK LIMITED

Version No.: 1.2

Version Date: 24/01/2019

Revision Date: 15/11/2023

Saving Account Opening Form

Please complete in **CAPITAL LETTERS** and ☒ the appropriate boxes. All the fields marked * are mandatory

Branch _____

Date _____

Dear Sir/Madam,

I/we would like to open a savings account at your branch as per the details below:

Customer Detail	
Name:	
Customer ID (Base No):	
Main Details	
Account Type: <input type="checkbox"/> Pensioners Savings* <input type="checkbox"/> Normal Savings	
Currency: <input type="checkbox"/> Nu <input type="checkbox"/> USD <input type="checkbox"/> Euro <input type="checkbox"/> AUD <input type="checkbox"/> GBP <input type="checkbox"/> JPY <input type="checkbox"/> Others(Specify):	
Mode of Operation: <input type="checkbox"/> Single <input type="checkbox"/> Any One <input type="checkbox"/> Any Two <input type="checkbox"/> All	
Other than for "Single", please provide the Customer ID (Base Number) of all the other persons who will operate the account, either by themselves or jointly with you, below.	
Joint Holder 1:	Cust ID
Joint Holder 2:	Cust ID
Joint Holder 3:	Cust ID
Joint Holder 4:	Cust ID

***For Pensioners Savings Account, a letter from the Pension Board mentioning all the details of the account holder and his/her children (if the account is required for a minor) is mandatory; the account will also be additionally governed by the rules framed by the board.**

****The Joint Holder is required to complete a separate Customer Information Form (Retail) if he/she doesn't already have a Customer ID with this bank.**

Facilities Required (Please Tick as appropriate). To avail the services marked with *, separate forms have to be filled in.		
1. ATM/Debit Card Facility* : <input type="checkbox"/> YES <input type="checkbox"/> NO	2. B-Wallet*: <input type="checkbox"/> YES <input type="checkbox"/> NO	
3. Internet Banking*: <input type="checkbox"/> YES <input type="checkbox"/> NO	4. mPAY*: <input type="checkbox"/> YES <input type="checkbox"/> NO	5. Cheque Book: <input type="checkbox"/> YES <input type="checkbox"/> NO
6. SMS Alert: <input type="checkbox"/> YES <input type="checkbox"/> NO	If YES, Mobile No.:	00975
7. Safe Deposit Locker*: <input type="checkbox"/> YES <input type="checkbox"/> NO		



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Nominee Details

In the event of my death, I hereby declare the following nominees as the legal representatives for my Account no/s.....

Name of Nominee(s)	DOB	Relation to Customer	CID/Passport No	Contact No	% to be paid

The nominee/s above shall have the following rights:

- He/she has the absolute right to close any of the accounts or claim for contents in Safe Deposit Locker.
- He/she also has the right to withdraw the balances lying therein, after the adjustment of any outstanding/s with this bank & receive the contents in the Safe deposit Locker.

I have read and understood the procedures for legal claim from my Deposit accounts maintained with this Bank.

This Bank shall not be liable, once the payment/contents are made/delivered to the nominee as per the nomination details provided/declared above.

Consent/Declaration

I/We hereby confirm that the information provided on this form is true and accurate to the best of my/our knowledge at this time and shall be fully liable if proven otherwise. If any of the details change, I/We undertake to inform the Bank promptly.

I/We have read and understood the Terms & Conditions mentioned in the BNBL's privacy policy and also hereby agree to be bound by the rules and regulations governing the maintenance of accounts with the Bhutan National Bank Ltd (the Bank) in force and as amended by the Bank and/or the Royal Monetary Authority of Bhutan from time to time. I/We also agree to the disclosure of my account information as required by the regulatory authority and laws of the Kingdom.

Therefore, I hereby grant my explicit consent for the collection, use, storage, and sharing of my personal data as described in the Privacy Policy. The information I provide may be used for contacting me for service-related or marketing communications, enhancing and personalizing my customer experience with BNBL and to comply with legal and regulatory obligations.

Name & Signature (s):

Date:



Signature
over Legal
Stamp

You can revise this list at any time during the currency of the account, by providing a written application to the bank.

FOR BANK USE ONLY

Particulars	Name of the staff	Date/Month/Year	Signature
Input done by			
Verifier/approved by			
Savings Account No:		Branch Code:	



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Customer Information Form (Retail)

Please complete in **CAPITAL LETTERS** and ☒ the appropriate boxes. All the fields marked * are mandatory

Personal Details*	
Salutation: <input type="checkbox"/> Mr. <input type="checkbox"/> Miss <input type="checkbox"/> Mrs. <input type="checkbox"/> Other (Specify):	
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Others (Specify):	
Full Name:	
Date of Birth (DD/MM/YYYY):	
Nationality: <input type="checkbox"/> Bhutanese <input type="checkbox"/> Other (Specify)	
ID Type: <input type="checkbox"/> CID OR <input type="checkbox"/> Work Permit OR <input type="checkbox"/> Resident Permit OR <input type="checkbox"/> Passport OR <input type="checkbox"/> Green Card OR <input type="checkbox"/> MOHCA Letter OR <input type="checkbox"/> Marriage Certificate <input type="checkbox"/> Other (Specify)	
CID Number:	
CID Issued on (DD/MM/YYYY):	CID Expires on (DD/MM/YYYY):
Mobile No.: 00975	Email ID:
Tax Payer Number:	Fixed Line No.:
Education: <input type="checkbox"/> Non-Graduate <input type="checkbox"/> Graduate <input type="checkbox"/> Post Graduate <input type="checkbox"/> Other (Specify)	

Permanent Address*		
House No.:	Thram No.:	Village:
Gewog:	Dungkhag:	Dzongkhag:

Employment & Correspondence Address:	
Employment: <input type="checkbox"/> Employed <input type="checkbox"/> Self Employed <input type="checkbox"/> Unemployed <input type="checkbox"/> Other (Specify):	Employee ID:
Name & Address of Organization:	
Current Designation:	
If Unemployed, C/O Name, Relationship, Mobile No, CID No. and Address.	

Source/s of Income*	
Source(s) of income/fund:	<input type="checkbox"/> Salary <input type="checkbox"/> Rental <input type="checkbox"/> Other
Gross Annual Salary (If employed):	
Others (Specify):	<i>(If you have mentioned your source of income as rental or "other", this field is mandatory)</i>



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Spouse Details*	
Marital Status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Other (Specify):	
Name & CID of Spouse:	
Mobile No.: 00975	Education Status:
Employment Details:	
Spouse has BNB Account : <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, BNB Account No.:	
Dependents	Number of Children: Others:

Consent/Declaration
<p>I/We hereby confirm that the information provided on this form is true and accurate to the best of my/our knowledge at this time and shall be fully liable if proven otherwise. If any of the details change, I/We undertake to inform the Bank promptly.</p> <p>I/We have read and understood the Terms & Conditions mentioned in the BNBL's privacy policy and also hereby agree to be bound by the rules and regulations governing the maintenance of accounts with the Bhutan National Bank Ltd (the Bank) in force and as amended by the Bank and/or the Royal Monetary Authority of Bhutan from time to time. I/We also agree to the disclosure of my account information as required by the regulatory authority and laws of the Kingdom.</p> <p>Therefore, I hereby grant my explicit consent for the collection, use, storage, and sharing of my personal data as described in the Privacy Policy. The information I provide may be used for contacting me for service-related or marketing communications, enhancing and personalizing my customer experience with BNBL and to comply with legal and regulatory obligations</p> <p>Name of the customer(s):</p> <p>Date:</p> <p>Signatures: <div style="display: inline-block; width: 250px; height: 50px; border: 1px solid black; margin-right: 20px;"></div><div style="display: inline-block; width: 250px; height: 50px; border: 1px solid black;"></div></p>

CHECKLIST (All Original Documents to be Submitted for Verification)*	
Individuals	<ol style="list-style-type: none"> One recent colored passport size photographs of the applicant(s) or joint applicants(s). Certified photocopies of CID OR Work Permit OR Resident Permit OR Passport OR Green Card OR MOHCA Letter OR Marriage Certificate One Legal Stamp

Bank Use	
Documents Received and Processed by:	
Verified By:	Customer ID (Base Number) Allotted:



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Privacy Policy:

1. The Bhutan National Bank gathers personal information (PII) from customers and employees for various purposes, such as account opening, loan approval, identity verification, customer response, and product or service updates.
2. The bank does not disclose customer and employee personal information (PII) with third parties or transborder sharing. However, it may share data with regulators, governments, and law enforcement agencies. Other entities may share PII data, and the bank must comply with applicable laws and guidelines.
3. The bank takes steps to protect personal details against unauthorized disclosure.
4. Our website and other online platforms use cookies and related technologies to track visitor information, make the platform easier, tailor products and services, collect user data, and analyze server logs. Some cookies are from third-party companies for web analytics and intelligence.
5. The bank protects personal data by preventing unauthorized access, but cannot guarantee data security or website entry. Users should use secure online platforms, passwords, and secure browsers, and report any unauthorized use to the bank immediately.
6. Our website may link to third-party websites, but we are not responsible for their privacy practices and encourage users to learn about their policies, even if co-branded with our logo or trademark.
7. The policy and website use are governed by Bhutanese laws and bank regulations, with the bank acting as a Data Controller, ensuring consent before access.
8. Bank upholds privacy by providing various rights such as access, consent withdrawal, objecting to data processing, rectification, erasure, data portability, processing restriction, automated decision-making protection, and complaint lodgment.
9. Our office securely stores personal information for at least 10 years, with the information destroyed after. We do not share, sell, or rent PII, but may store it with third parties. Third parties must respect data security and treat it lawfully.

The detailed Policy can be found from BNBL website ([privacy_policy.pdf \(bnb.bt\)](#))

Ihereby confirm that I have read privacy policy of Bhutan National Bank Limited.

Signature of the applicant.